



**OFFICE OF THE PRINCIPAL
DURGAPUR GOVERNMENT COLLEGE
(NAAC Accredited A Grade College)**

J.N. Avenue, Durgapur-713214, Paschim Bardhaman
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No. 318

Date: 17-06-2019

NOTICE INVITING TENDER

Sealed quotations/tenders are invited from reputed firms/suppliers for **supply of the following Items/providing AMC/other mentioned service as per specification** (list annexed herewith) to **Durgapur Government College for the financial year 2019-2020.**

Mere submission of quotation / lowest price for the process does not ensure any assurance for the work order. Quotation/s/tender/s must be submitted in original separately clearly mentioning validity period for approved rates, all levies, taxes, installation charges etc. along with any other costs thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations such as Experience Certificate (if any), PAN/TAN, Trade License, One Cancelled Cheque, GST Reg. No. etc. Quotations must contain detailed aforementioned specifications along with other information and terms and conditions if required. No prescribed form relating to this quotation is available in the college. Self-made format is acceptable. However, interested bidders/vendors are requested to contact the Office of the Principal in order to know the requirements and specifications. No advance money will be provided for execution of the job. **Full payment will be made either by cheque or online through Durgapur Treasury only after successful completion of the work, depending upon the obtainability of fund from the Higher Education Department/Education Directorate, Government of West Bengal. Last Date for submission of quotation will be 08-07-2019 up to 14.00 Hrs and quotation will be opened on later date which will be notified afterwards.** The quotation is valid for the entire period of the financial year ending on **31.03.2020**. In case, the date of issue/receipt of opening of quotation is declared as holiday for unexpected reasons the quotation will issued/received/opened on the next working date at the same time. The quotation documents are non-returnable. Work Order will be issued to L₁ bidder as per the requirements of the college throughout the entire financial year. **The Principal/Officer-in – charge, Durgapur Government College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.**


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Principal
Durgapur Government College

For display in College website & for wide circulation

Annexure

Sl. No.	Items	Vendors with Specifications
1	Toner / Cartridge (Compatible)	Reputed firms / agencies Hp 88A, 12A, 18A Epson L-380
2	CCTV (Estimate with accessories & Installation with demo)	Reputed firms / agencies For All Science Laboratories with common passage ((Contact college office for detailed information)
3	RO + UF+ UV Water Purifier	Reputed firms / agencies / manufacturers (Brand KENT / AQUAGUARD Strictly)
4	Storage Device – Pen Drive (8/16/32/64GB) HDD (1 / 2 TB)	Reputed firms / agencies Seagate / Transcend
5	Bar code scanner for library	Reputed firms / agencies Branded good quality
6	Online entry of Books in Library	Reputed firms / agencies (KOHA)
7	Office automation software + Library automation software	Reputed firms / agencies
8	Public address system for gallery classrooms	Reputed firms / agencies (AHUJA Brand)
9	Canteen facilities with good quality food catering service	Reputed firms/agencies having required Govt. certificate (Contact college office for detailed information)
10	LAN Connection of College	Reputed firms / agencies
11	Wifi-dongle + Routers for College campus	Reputed firms / agencies Branded good quality
12	Installation & Set up of Solar energy systems with accessories	Reputed firms / agencies
13	Installation of rain water harvesting systems	Reputed firms / agencies
14	AMC for Desktop/LAPTOP/LAN connection/ Printers/Scanners/Internet Connectivity	Reputed firms / agencies (Contact college office for detailed information)
15	Office Contingencies	Reputed firms / agencies (Contact college office for the list of items)
16	Uploading of TDS, preparation of Form – 16, e-filing of GST & all other tax related matters as may arise	Reputed firms/consultants (Contact college office for detailed information)
17	Event Management for any type event/occasion/program of the college	Reputed firms/agencies will comply the necessary experience certificates relating to Event Management



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